



THE HIGHLANDS
GOLF COURSE

Application For Employment

Complete all areas of application, incomplete applications will not be accepted. Qualified applicants are considered without regard to race, creed color, religion, sex, national origin, age, physical or mental disability that may be reasonably accommodated, or any legally protected status.
The Highlands is a DRUG-FREE WORKPLACE, pursuant to the Idaho Private Employer Alcohol and Drug-Free Workplace Act.

APPLICATION FOR (one position only):

Application Date:	Position Applying For (Title):	<input type="radio"/> Seasonal	<input type="radio"/> Full Time	Date Available:
			<input type="radio"/> Part Time	

APPLICANT INFORMATION:

Last Name:	First:	M.I.	Email Address:
Address		City	State Zip Code
Daytime Phone ()	Evening Phone ()	Cell/ Message Phone ()	
Do you have any physical condition that may limit your ability to perform the particular job for which you are applying? <input type="radio"/> YES <input type="radio"/> NO If yes, please describe:			
Have you worked for any employer under another name? <input type="radio"/> YES <input type="radio"/> NO If yes, name:			

STATUS:

Are you 16 years of age or older?	<input type="radio"/> YES <input type="radio"/> NO	Are you 19 years of age or older?	<input type="radio"/> YES <input type="radio"/> NO
If hired, can you furnish proof of employment eligibility?	<input type="radio"/> YES <input type="radio"/> NO		
Have you previously been employed with The Highlands ?	<input type="radio"/> YES <input type="radio"/> NO		
If yes, please provide title and last date worked:			
Have you been convicted of a felony?	<input type="radio"/> YES <input type="radio"/> NO		
Have you pleaded no-contest in a felony?	<input type="radio"/> YES <input type="radio"/> NO		
Have you been convicted of a misdemeanor resulting in imprisonment or a fine within the last 7 years?	<input type="radio"/> YES <input type="radio"/> NO		
If yes, please indicate the nature of the offense: Note: conviction of such crime will not necessarily bar you from employment			

IF REQUIRED FOR THE POSITION:

Are you able to work overtime?	<input type="radio"/> YES <input type="radio"/> NO
Do you have a valid drivers license?	<input type="radio"/> YES <input type="radio"/> NO
Do you have a car available?	<input type="radio"/> YES <input type="radio"/> NO
Days available to work:	<input type="radio"/> Mon <input type="radio"/> Tues <input type="radio"/> Wed <input type="radio"/> Thurs <input type="radio"/> Fri <input type="radio"/> Sat <input type="radio"/> Sun
Shifts available to work:	<input type="radio"/> Morning <input type="radio"/> Day <input type="radio"/> Evening <input type="radio"/> Night

EDUCATION:

Location	Name of School	Year Completed	Degree	Major / Minor
High School / GED				
College / Tech School				
Other (Trade, Military, etc)				

HOW DID YOU HEAR ABOUT THIS POSITION?

<input type="radio"/> Advertisement (Newspaper or School) Name?	<input type="radio"/> Job Service Name?
<input type="radio"/> Employee Referral Name?	<input type="radio"/> Other Name?

EMPLOYMENT HISTORY

List employers, beginning with the most recent, for the past 7 years. Use additional sheet(s) if necessary

#1

Employer	Telephone #	Final Rate of Pay
Address	City	State Zip Code
Dates of Employment (MM/DD/YYYY) From To	Supervisor	May we contact? <input type="radio"/> YES <input type="radio"/> NO
Reason for Leaving	Job Title	
Duties		

#2

Employer	Telephone #	Final Rate of Pay
Address	City	State Zip Code
Dates of Employment (MM/DD/YYYY) From To	Supervisor	May we contact? <input type="radio"/> YES <input type="radio"/> NO
Reason for Leaving	Job Title	
Duties		

#3

Employer	Telephone #	Final Rate of Pay
Address	City	State Zip Code
Dates of Employment (MM/DD/YYYY) From To	Supervisor	May we contact? <input type="radio"/> YES <input type="radio"/> NO
Reason for Leaving	Job Title	
Duties		

The facts set forth in this application and any supplemental information is true and complete to the best of my knowledge. I understand that, if employed by **The Highlands**, falsified statements on this application shall be considered sufficient cause for immediate discharge. I hereby authorize investigation of all statements contained herein and employers listed above to give you any information concerning my employment, and any pertinent information they may have, and release all parties from all liability for any damage that may result from furnishing same to **The Highlands**. I understand and agree that if hired, my employment is for no definite period of time and may be terminated at any time. I understand that no representative of **The Highlands** has the authority to make any assurances to the contrary. I also understand that I am required to abide by all rules and regulations of the company.

Signature of Applicant:	Date:	OFFICE USE ONLY:
		Date Hired: <input type="radio"/> New Hire Packet

